

Executive, IT Business Analyst

Key Responsibilities:

- Communicate with stakeholders to understand their requirements.
- Develop and analyze functional specifications.
- Design efficient IT systems to meet business and technology needs.
- Coordinate developers or relevant parties to build and implement technology solutions.
- Integrate multiple systems and reconcile needs of different teams.
- Plan and oversee projects.
- Develop and design process work flow.
- Clarify with vendor on the business requirements and deliverables.
- Review and document business requirements, functional specification, interface design, and relevant documents.
- Validate vendor's documents and deliverables upon completing review and testing.
- Update line manager about project status, updates and concerns on daily basis.
- Ensure all project-related documents are properly updated and maintained.
- Gather feedback from end users about system performance.

Knowledge Skills and Experience:

- Bachelor's degree in information technology or related fields.
- 3+ years of IT related experience in IT Analyst, IT Consultant or similar role.
- Experience in project management.
- Knowledge of databases, system security and troubleshooting.
- Analytical mindset and problem-solving aptitude.
- Experience in software development life cycle and functional documentation.
- Expertise in conceptual and functional business process modeling.
- Experience in project related to system integration.
- Self-motivated, action-and-result oriented, team player and proven ability to influence others.
- Ability to work effectively as a team member and independently.
- Excellence verbal / written communication, presentation, interpersonal, and communication skill.

How to apply:

Please submit your application via email: careers.kh@cimb.com

Or call us at 081 240 333