

## **Executive, Data Centre & Server Management**

### **Key Responsibilities:**

- Daily monitoring of server health and performance, server space, backup jobs and respond to support issues.
- Carry out administration/installation of Windows Server O/S, upgrade, patching and server virtualization, storage virtualization, Disaster Recovery
- Manage Windows Server, Active Directory, Domains, DNS and DHCP environment
- Perform regular and verify disaster recovery restore at DR site
- Ensure availability of systems and infrastructure by pro-active monitoring, maintenance and management of systems
- Maintain inventory control on all hardware list and maintenance schedule
- Supervise, monitor and follow up on all tickets assigned to vendor infra support team
- Documenting Windows environment (build standards, server runbooks/ operations manuals, DR)
- Ensure cleanliness, tidiness, and environment control of Data Center & Disaster Recovery sites
- Other assigned tasks

### **Knowledge Skills and Experience:**

- Windows Server OS, Active Directory, Domains, DNS, DHCP, WSUS, Clustering, SAN, Mobility, AV/SPAM Administration-backend and desktop, backup/recovery
- Hands on experience with Server O/S installation, configuration, upgrade, patching and troubleshooting VMware, SharePoint, understanding DB technologies (SQL database)
- A good understanding of IBM OS, networking, TCP/IP, firewall theory and general networking would be preferred.
- At least 3 – 5 years of working experience in the related field
- Technical knowledge skills, theory, document management would be preferred
- Strong interest in system support and troubleshooting skills
- Highly result oriented and can work independently and long hours when needed
- Ability to meet tight deadlines and work under pressure
- Ability to build relationships and interact effectively with internal and external parties
- Good analytical, technical, written and communication skills

### **How to apply:**

Please submit your application via email: [careers.kh@cimb.com](mailto:careers.kh@cimb.com)

Or call us at 081 240 333